



FrAmework for Multi-Agency Environments NP FAME ACADEMIES – NORTH & SOUTH

The FAME Team will be running two series of free interactive 1.5 day workshops that will be an in-depth guide of the Readiness Assessment Tool (RAT), and more importantly cover practical guidance of multi-agency working so that you feel ready to take multi-agency working forward in your local authority.

The dates and locations are as follows:

- **NORTH – Newcastle – Swallow Imperial Hotel, NE2 1PR on 2nd /3rd February**
- **SOUTH – Central London – Local Government Association, SW1P 3HZ on 8th /9th February.**

At the event, the FAME Team at the University of Newcastle will be training you to use and understand the RAT, enabling you to take it away and put it into practice. The RAT is the most important tool that FAME has produced; it allows you to comprehend all aspects of multi-agency working, highlights areas of strength and weakness in terms of your readiness; and ultimately directs you the relevant areas of guidance from the entire FAME products.

By the end of two days we intend to increase your level of knowledge and make sure you leave with the skills to make the RAT a tool that will help your local authority immediately and in the long-term. We would encourage you to choose either the North or South dates, and begin enquiries as soon as possible for a colleague to also join you. Ideally this would be an internal policy representative, ICT, practioner or someone that has the capacity to engage in multi-agency information sharing – perhaps a partner agency. It's an opportunity to share the knowledge; it is not conditional of your attendance.

We will maximise your time with us and encourage workshop debate after the training sessions. This will give you the opportunity to discuss immediate issues with your FAME facilitator and compare thoughts and ideas with like-minded colleagues from local authorities and agencies.

For those delegates that attended the FAME Vision Workshop in December, this event differs in that we will be solely focussing on the activities below and the following agenda. At the end of the Workshop delegates can expect to:

- **Have an in depth knowledge of how to use the RAT**
- **Be able to implement the RAT within their own local authority**
- **Feel confident in explaining the structure and use of the RAT to multi-agency partners and facilitators within your local authority**
- **Understand how the FAME Toolkit works together (RAT, How to Guide, in depth guidance) and its practical application**
- **Be aware of the technical dimension of the Generic Framework and understand procurement issues**
- **Feel ready to take forward multi-agency working within your local authority**

All that we ask of you please prior to attending is:

- a) Download the Readiness Assessment Tool and review the document from the web site - (you will need to login or register for the first time)
- b) Consider the two following questions as this task will form the basis of some of the practical discussions at the workshop. When undertaking this have in mind resource or skill shortages and good practice you can share.
 - 1) What areas of multi-agency working are you contemplating, and why?
 - 2) What experience does your organisation have of cross-boundary working, including IT Systems?

We have created a **RAT Introductory Guide** which consists of 9 slides (with notes) that will give you an immediate understanding as to how valuable this workshop will be if you are looking to implement multi-agency working.

We very much look forward to you joining us at either of these FAME Workshops and providing you with productive sessions. If you have any questions prior to the event, please contact Julie Vindis – 020 8676 9916 / fame@ondemandpr.com.

Best regards

Trevor Gordon
FAME Programme Manager
www.fame-uk.org

Day One – Setting the scene for Your Readiness Assessment

From	To	Content	Presenter
13:00	13:30	Registration and coffee	
13.30	13.45	Welcome to the event Introducing the event proceeding and setting the scene for the next 1.5 days.	Member of Newcastle University FAME team and Participants
13.45	14.30	The 9 building blocks of Multi-Agency Working: FAME Generic Framework What facts do you need to consider in your local area?	Member of Newcastle University FAME team
14.30	15.00	Readiness Assessment Tool: Introduction and Overview How the RAT helps make sense of Multi-Agency Working	Member of Newcastle University FAME team
15:00	15.15	Tea/Coffee	
15.15	16.15	Workshop: Establishing the current situation: Putting together a Multi-Agency partnership in my area - where are we now?	Facilitators
16.15	16.45	Feedback from Workshop	Group feedback
16.45	17.00	Presenting the outcomes of the day: scene setting for Day 2	

Day Two – Getting ready to implement the Generic Framework

From	To	Content	Presenter
08:30	09:00	Registration and coffee	
09.00	09.15	Introduction to the days' proceedings – Recap of Day 1	Member of Newcastle University FAME team
09.15	10.00	Using and Sharing Information in Your Local Area: Information sharing, Governance and Legal Powers & Responsibilities	Member of Newcastle University FAME team
10.00	10.45	Workshop: How does Information Sharing work in practice?	Facilitators
10.45	11.00	Tea/Coffee	
11.00	11.30	Feedback from Workshop	Group feedback
11:30	12.15	The technical aspect of Multi-Agency Working: Infrastructure, Identity and Federation – Harnessing web services	Member of Newcastle University FAME team
12:15	13:00	Buffet lunch	
13.00	13.45	Workshop: Implementing the FAME technology framework	Facilitators
13.45	14:30	Feedback from Workshop: Issues and concerns	Member of Newcastle University FAME team
14:30	15.30	Workshop: How do we get there? Action planning, local mobilisation, preparation for partnership agreement, preparation for business case, procurement issues	Facilitators
15.30	15.45	Tea/Coffee	
15.45	16.15	Feedback from Workshop	Group feedback
16.15	16:30	Closing session – Summary of the day and Moving Forward (Depart)	